

POSITION: **AGENCY REGISTERED NURSE**

CLASSIFICATION: Exempt

REPORTS TO: Health Manager

DATE UPDATED: April 15, 2016

GENERAL DUTIES:

The Agency Registered Nurse is responsible for the development, implementation and oversight of the CCRC, Inc.'s Medication & Health policies and procedures including but not limited to medication management, nursing assessment and documentation.

SPECIFIC DUTIES:

1. The completion of assessments (E-Chat/Medication Administration Assessment Tool/Aspiration Risk Screening Tool/Comprehensive Aspiration Risk Management Plan) on all individuals in the Provider Agency within two weeks from the date a consumer is first admitted to the agency, thereafter annually from the date of the ISP or at the onset change in clinical condition.
2. The oversight and monitoring of medications including receiving, transcription and review of healthcare provider orders, routine review of the Medication Administration Record within the required timeframe and assuring the timely implementation of physician or other healthcare provider orders
3. Agency Nurse must be available (on-call 24 hours) to assess a health related incidents involving a consumer to provide supports/consultation or direction to the staff.
4. The nurse will approve and monitor the consumer's utilization of PRN medications and over the counter medications from the Physician Comfort Measure document.
5. The nurse must monitor the accuracy and implementation of the individual's healthcare/ medical emergency response plan and documents this activity according to DD Waiver Service Standards.
6. Training of the CCRC direct support staff, instructors and Managers on the individual's health care plans and Medical Emergency Response Plan and direct support staff must take a competency developed by the Agency RN.
7. The development of individual's specific health care plans and medical emergency response plans for all individuals with chronic medical conditions requiring nursing oversight. RN must review and sign the plans.
8. The nurse will serve as member of the Interdisciplinary Team and collaborate with the IDT to assure that the ISP accurately reflects the individual's health care risks and needs.
9. If the nurse is the designated healthcare coordinator, he/she will assure the planning and coordination of physician or qualified health care provider visits. Where the nurse is not the designated health coordinator, he/she will collaborate with the healthcare coordinator designed in the ISP to assure the planning and coordination of physician or qualified health care provider visits.
10. Conducts general health & welfare checks of consumers by regular checks of ears, feet, vitals, etc., as needed. Follows up on prescribed treatment plan(s).
11. RNs may delegate specific nursing duties to Certified Nurse Assistants (CNA), Licensed Practical Nurses (LPN) and Certified Medical Assistants (CMAs) in accordance with the New Mexico Board of Nursing Rules and Regulations and the DDSD service standards.

12. The Nurse will provide on-going support to the consumers, families and Interdisciplinary Team.
13. Ensures compliance with DD Waiver Service Standards, Navajo Nation Regulations, Therap Health Tracking and General Events Reporting.
14. Any other duties as assigned by Supervisor or Administrator.

QUALIFICATIONS:

1. Must submit current Registered Nurse (RN) License (Any State) and maintain good standing.
2. Valid Driver's License
3. Able to lift 40 lbs
4. Must pass Caregivers Criminal History Screening Clearance.
5. Must pass Employee Abuse Registry.

SALARY RANGE: \$47,610.00-\$73,700.00 depending upon qualifications and experience.